

**Application for the Pool of Training Instructors / Training Resource Persons and  
Preliminary Investigation Officers - 2018 / 2020**  
**Department of Agrarian Development**  
**Ministry of Agriculture**

Applications are herewith invited for the following positions to establish a pool of external resource persons that required for the scheduled training programmes for officers, training programmes related to farmer community to be implemented at the National Agrarian Development Training Center at Pothuhara, Kurunegala district established under the Department of Agrarian Development and in district level for the next three (03) years and for the preliminary investigations of the department.

1. Training Instructors
2. Training Resource Persons
3. Preliminary Investigation Officers

01) Those who are in the public sector or retired from the public sector or in private sector with excellent training ability and sound knowledge of subject could submit the application and if one person wishes to apply for several number of positions, then separate application should be submitted for each position. The relevant training subject areas are as follows.

**Training Subject Area**

- |   |  |
|---|--|
| * Agrarian Law                              | * Strengthen Farmers' Organization and Changing Process (Social Animation) |
| * Irrigation and Water Management           | * Implementation of Micro Finance Programmes                               |
| * Human Resource Management                 | * Public Finance Management  |
| * Public Procurement Management             | * Project Management and Problem Analysis                                  |
| * Training of Trainers and Training Methods | * Productivity Concepts and 5S concepts                                    |
| * Civil Engineering Work Organization       | * Construction Technology  |
| * Positive Thinking                         | * Computer and Devices Usage   |
| * Computer Software (including GIS)         | * Usage of High-Tech Instruments   |
| * Construction Quality Control              | * Employee Issues and Grievance Management                                 |
| * Monitoring and Evaluation                 | * Office Systems   |
| * Disciplinary Procedures                   | * Documentation  |
| * Good Governance                           | * Meeting Techniques   |
| * Leadership and Communication              | * Store Control  |
| * Public Speaking                           | * Store Management   |

- 2) Public officers with ability and experience on conducting preliminary investigations could submit their applicants for the preliminary investigations conducted by the Department.

Resource persons who are expected to apply for this should obtain the relevant applications from the website [www.agridept.gov.lk](http://www.agridept.gov.lk) or any District Office of Agrarian Development or (Sinhala, Tamil and English) Curriculum Vitae prepared by him or herself should sent to the following address through registered post on or before 23.05.2018 and "Pool of Trainers 2018/2020" should be indicated on the top left hand corner of the envelope. The government approved resource person allowances are paid to the selected resource persons and arrangements will be made to revise the resource persons allowances in order to improve the quality of training programmes. All the inquiries regarding same should be made to the Assistant Commissioner (Training) of the Head Office through telephone no. 0114884726.

Department of Agrarian Development  
No. 42, Sir Marcus Fernando Mawatha  
Colombo 07

W. M. M. B. Weerasekara  
Commissioner General of Agrarian Development

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1. Resource Person Position applied for  (Indicate the relevant number )

1. Training Instructor    2. Training Resource Person    3. Preliminary Investigation Officer

**2. Personal Information**

2.1 Name: .....

2.2 Permanent Address : .....

2.3 Temporary Address : .....

2.4 Telephone No

2.4.1 Home :-

2.4.2 Mobile :-

1.4.3. Email Address :-.....

2.5 National Identity Card No :-

**3. Official Information**

3.1 Present service station and address : .....

3.2 Present Position : .....

3.3 Service period of present position ( As at 31.21.2017) : Years - .....

3.4 Information about places where you have been worked:-

<b>Institution</b>	<b>Service Station</b>	<b>Position Held</b>	<b>Period of Service ( From .... To .....)</b>

**4. Educational Qualifications**

4.1. G.C.E. (A/L):-.....

4.2. Details of the First Degree

4.2.1. University / Institution :- .....

4.2.2. Degree:-.....

4.2.3. Subjects:-.....

4.3. Details of the Post Graduate Degree/ Diploma

4.3.1. University / Institution:- .....

4.3.2. Post Graduate Degree / Diploma:-.....

4.3.3. Subjects:.....

**5. Experience as Instructor / Resource Person / Preliminary Investigation Officer**

5.1.

<b>Institution</b>	<b>Position</b>	<b>Period of Service ( From .... To .....)</b>

5.2. Other:-.....

6. Preferred medium of service (indicate  $\surd$  on the preferred medium of service)

Sinhala  Tamil  English

7. Fields / Subjects willing to provide resource contribution

- I.
- II.
- III.
- IV.
- V.

I certify that the above mentioned information furnished by me are true and correct.

Date:-.....

Signature of Applicant:-

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